Complaint Form - Stage 4 Appeal Hearing

Please complete and return to the CEO (Stage 4) via the Company Secretary (hello@swale.at) within 10 school days of the decision at Stage 3.

Receipt of your complaint will be acknowledged and next steps explained within 5 school days.

Your name and relationship to the child: Contact address: Telephone: Email: Date: Please give details of what actions were taken (by yourself and the school) at Stage 2 and 3 of the Trust Complaints Policy to try and resolve your complaint? Please provide details of why you remain unhappy with the outcome at Stage 3 and why you now feel your complaint should be considered at Stage 4: What further actions do you feel may resolve the problem? Are you attaching any paperwork? If so, please give details. Signature: Date:	School:	Pupil's name:
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